



**Special Olympics**

Prince Edward Island

**Be a Fan™**

To: All Special Olympics PEI Volunteers

From: Charity Sheehan, SOPEI Program Director

Date: August 20<sup>th</sup>, 2009

Re: Annual Registration

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It's registration time again!

Annually, Special Olympics PEI request that it's members fill out a new registration form and have an updated criminal record check completed for the upcoming year. The main reason for an annual registration process is to comply with our insurance providers requests. If a volunteer is NOT registered with SOPEI, but is attending programs, they are not covered by our insurance policy.

**It is very important that you fill out this form in full (fill in ALL applicable fields) along with your updated Criminal record check, and return it to SOPEI, by September 11<sup>th</sup>, 2009. This will give SOPEI enough time to get the resources in place for Fall/Winter Programs. Please note that ALL members are requested to fill out and return this form in September. This includes those individuals who only partake in summer sports.**

Enclosed you will find the following registration information:

1. Volunteer Agreement Form
2. Letter to take to your local RCMP or City Police to have your criminal record check completed

We have made some changes for the 2009-2010 year that you should be aware of.

- A) 2009-2010 registration fee will be \$15.00 per athlete. This fee includes all programs except curling and 5-pin bowling as there are additional fees for these sports.
- B) Programs will begin the week after Thanksgiving on October 13, 2009. There is no programming in September.
- C) In an effort to use less paper, Special Olympics PEI is moving towards an electronic communication system. Please ensure that if you have an e-mail address, that it is included on the ***Volunteer Agreement Form***. For those members that do not have access to the Internet, we will distribute paper copies of newsletters, information, etc.
- D) Registration deadline is September 11, 2009. This registration information is from August 2009 until July 2010. Please register even if you only participate in summer sports.

If you have any questions, comments or concerns, please feel free to contact me at 1-800-287-1196 or via e-mail at [csheehan@sopei.com](mailto:csheehan@sopei.com).



# SPECIAL OLYMPICS PEI

## VOLUNTEER AGREEMENT

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### PERSONAL INFORMATION

LAST NAME: \_\_\_\_\_ FIRST NAME \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ SEX: MALE \_\_\_\_\_ FEMALE \_\_\_\_\_  
DD / MM / YY

MAILING ADDRESS: \_\_\_\_\_

CITY/TOWN: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ HOME \_\_\_\_\_ WORK \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

ARE THERE ANY MEDICAL ISSUES WE SHOULD BE AWARE OF? IF SO PLEASE STATE: \_\_\_\_\_

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### WAIVER & RELEASE

*I READ THE FOLLOWING DOCUMENTS AND AGREE TO THEIR GUIDELINES:*

1. *CODE OF CONDUCT*
2. *CRIMINAL RECORD INFORMATION*
3. *JOB DESCRIPTION*

*I AGREE TO TAKE PART IN PROFESSIONAL DEVELOPMENT OPPORTUNITIES PROVIDED BY SPECIAL OLYMPICS PRINCE EDWARD ISLAND.*

*I AGREE TO PROVIDE AN ANNUAL CRIMINAL RECORD CHECK OVER THE COURSE OF MY INVOLVEMENT WITH PRINCE EDWARD ISLAND SPECIAL OLYMPICS.*

*I, THE UNDERSIGNED COACH, VOLUNTEER, OFFICIAL, PARENT OR ADMINISTRATOR HEREBY RELEASE, DISCHARGE AND INDEMNIFY CANADIAN SPECIAL OLYMPICS INC., FROM LIABILITY FOR INJURY TO PERSON OR DAMAGE TO PROPERTY OF MYSELF. IN PARTICIPATION IN SPECIAL OLYMPICS ACTIVITIES I GRANT PERMISSION TO USE THE LIKENESS, VOICE AND WORDS OF MYSELF IN TELEVISION, RADIO, FILMS, NEWSPAPER, MAGAZINE AND OTHER MEDIA, AND IN ANY FORM NOT HERETOFORE DESCRIBED FOR THE PURPOSE OF ADVERTISING OR COMMUNICATING WITH PURPOSES AND ACTIVITIES OF CANADIAN SPECIAL OLYMPICS AND IN APPEALING FOR FUNDS TO SUPPORT SUCH ACTIVITIES.*

*ANY AND ALL REFERENCES TO CANADIAN SPECIAL OLYMPICS INC. INCLUDE AND APPLY EQUALLY TO THE PROVINCIAL AND TERRITORIAL CHAPTERS OF CANADIAN SPECIAL OLYMPICS INC.*

DATE OF CURRENT CRIMINAL RECORD CHECK: \_\_\_\_\_

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_



To whom it may concern;

Prince Edward Island Special Olympics is a nonprofit organization that provides sport training and competitions to athletes with a mental disability.

Volunteers are the backbone to our organization. As per our policies, volunteers are required to go through a screening process before they can volunteer with us. One of the first parts of this process is to obtain a police record check.

Thank you for your cooperation on this matter. If you require any further information, please do not hesitate to contact me at 368-8919.

Sincerely,

A handwritten signature in black ink that reads "Charity Sheehan". The signature is written in a cursive style and is placed on a light-colored rectangular background.

Charity Sheehan  
SOPEI Program Director

# PLEASE READ!



Let me win, but if I  
cannot win, let me be  
brave in the attempt.  
~ Athletes Oath

Dear Athlete, Parent/Guardian and Volunteer,

As a member of the Special Olympics PEI family, you know the impact Special Olympics has on athletes, their families, coaches and volunteers. The opportunity for an athlete to play softball, participate in bowling or compete in swimming can not be measured by any dollar amount. As we move forward in to the new program year, SOPEI continues to provide the 40 + programs to over 340 Island athletes and is striving to reach more potential athletes to provide them with the experience of Special Olympics PEI.

As you are our biggest ambassador, we would like your help with two member fundraisers that are happening this program year. If all SO athletes, their families and the SO volunteers helped in a small way, it truly would make a BIG difference! And more money would go back into our sport programs (because it's all about providing sport for individuals with intellectual disabilities).

## **Fundraiser 1) Special Olympics Car Lottery**

**September 23 - December 12**

**Sign up to sell ten tickets (that's it!) to friends and family or volunteer your time on a Saturday morning to sell tickets at local booth (in a mall or at Home Hardware stores... sign up sheet will be available September 14th)**

**Tickets are just \$10 each for a chance to win a 2010 Toyota Camry! And other great prizes!**

**Last year we sold 1,956 tickets, this year our goal is to sell 2,500 tickets.**

## **Fundraiser 2) Spring Bulb Fundraiser**

**March 21 - April 21**

**Take home a Vesey Seeds Bulb fundraiser kit and sell 10 flower bulb packages to friends and family. The bulb packages range from \$10 to \$15 dollars, and with flowers from Vesey's, they practically sell themselves!**

**Last year we raised \$2,400 from this fundraiser, with your help we can raise \$3,200 for SOPEI.**

*For more information on these fundraisers and/or to sign up to help , please contact me, Tracey, at 368-8919 or at [tracey@sopei.com](mailto:tracey@sopei.com). Thank You!*